



COMPLAINT FORM

Complete all sections; attach statement describing complaint; sign, date, and submit.

Complainant Information

COMPLAINANT'S NAME		HOME PHONE ()
STREET ADDRESS		WORK PHONE ()
P.O. BOX (IF ANY)		FAX NUMBER ()
CITY	STATE	ZIP CODE

Licensee Information

LICENSEE'S NAME		HOME PHONE ()
BUSINESS NAME		WORK PHONE ()
STREET ADDRESS		FAX NUMBER ()
P.O. BOX (IF ANY)		
CITY	STATE	ZIP CODE

Communications

If you answer "Yes" to any or the following questions, please provide details in your complaint.

Have you attempted to resolve your complaint with the licensee?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Did you advise the licensee that you were considering filing a complaint with the Board?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Was another engineer, land surveyor or on-site designer consulted about the problem?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Complaint Description

Attach a statement describing your complaint. Be specific. Describe what work the licensee was hired to perform; the project location; the problem(s) encountered; who else is involved (*names, addresses, telephone numbers*); specific dates and details. Include copies of plans, maps, contracts, and any other information that you believe will support your complaint. If submitting photographs, be sure they are in color or colored photocopies.

Remedy Requested

Please specify the remedy or result you are requesting from the Board

Please note: Washington State laws do not grant the Board authority or jurisdiction over civil matters (*such as fees charged, contract disputes, or property line ownership disputes*). On those issues, it is suggested that you consult legal advice.

Signature

I certify (*or declare*) under penalty of perjury under the laws of the State of Washington that the foregoing and any attachments hereto, which are incorporated herein by reference, are true and correct.

Signature **X** _____ Date _____

Printed Name _____ County _____